

**STUDENT DISCIPLINE**  
*(Acknowledgment of Request for Hearing)*

Your request for a hearing in the matter of the suspension of \_\_\_\_\_  
(student's name) has been received. The hearing will be held on \_\_\_\_\_ (date) at \_\_\_\_\_ (time) in  
\_\_\_\_\_ (location).

At the hearing, evidence will be presented and witnesses called to support the charges made. You and your child have the following rights:

1. To be represented by counsel.
2. To hear the witnesses and evidence against you and cross-examine the witnesses.
3. To present witnesses and evidence on your own behalf and testify on your own behalf.

The following witnesses may be called by the Board of Education:

_____	_____
_____	_____
_____	_____
_____	_____

The Board will be represented by (name of firm) \_\_\_\_\_.

You or your attorney may contact (attorney name) \_\_\_\_\_

at (attorney's phone and address) \_\_\_\_\_

\_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Signature/Title

\* \* \* \* \*

**Note: The reader is encouraged to review policies and/or procedures for related information in this administrative area.**

Implemented: 09-12-2002

FILE: JG-AF8  
Critical

Revised:

Tri-County RVII School District; Jamesport MO